



NARRAWEENA PUBLIC SCHOOL

Draft MINUTES FOR THE P&C ASSOCIATION MEETING

TUESDAY 2nd August 2022



Meeting Opened:	7:00 pm	Meeting Closed:	8:06 pm
Present:	16 in attendance as per attendance spreadsheet		
Apologies:	Emma C, Rachel W, Meg K, Jason K, Laura S, Mark S, Sarah L, Marketa J		

1. Welcome and apologies			
Apologies as per above			
2. New members			
3. Review and acceptance of previous minutes			
Minutes published here - Parents' and Citizens' Association - Narra weena Public School (nsw.gov.au)			
	Motion to accept:	Micaela J.	
	Seconded:	Kate B.	
4. Correspondence In/Out			
4.1. Correspondence In:			
➤ Email from Miriam S. asking that the P&C consider holding virtual and in person meetings. This item has been discussed at previous meetings but after looking into options, it would not be the best experience for those on the phone as well as those in the room. We did have zoom meetings during COVID that had extremely minimal attendance.			
4.2. Correspondence Out:			
➤ N/A			
5. Presidents Update:			
➤ Shout out to Sarah as our canteen manager. <ul style="list-style-type: none"> ○ Giving out the fresh fruit at the end of the week to kids and staff ○ Giving samples to the kids of any new items to get feedback ○ Hot chocolates are very profitable and a huge turn over. ○ Photo's and descriptions on the app are very useful. 			
➤ New panel member needed and Kate Bradshaw is taking on this role.			
➤ Get list of anyone on the committee that is interested in doing this role in the future.			
6. Explore & Develop: Sabrina and Amanda			
➤ Had great start to the term.			
➤ Vacation care was great. One provider was a no show but kids handled that very well.			
➤ New afternoon routine in consultation with the school.			
➤ Lots of positive re-enforcement with the kids which they are responding well.			
➤ Waste-free warriors is a little group that has been formed. They have their own badges and clean up the school after hours.			
➤ Lots of new educators which is great.			
➤ New sandpit toys being donated to the school by a parent from daycare.			
7. Sub-committee reports			
7.1. Uniform Shop Report – Paula P			
➤ Stock			

MINUTES FOR THE P&C ASSOCIATION MEETING

TUESDAY 2nd August 2022

- I have a few Winter Girls Pants to trial, if we could let the school community know that they are available, that would be greatly appreciated.
 - Girls Track & Field Pants Maroon @ \$35.00 each
 - Currently in stock...size 5, size 8, 10, etc. to size 16.
- While they are not the one's approved by the P&C, they were out of stock of the track pants, I believe these will be popular with the older years. They are more in line with the dance pants, but still have a thickness for warmth, but not as bulky as the trackpant. I am still working on getting some of the trackpants that were approved as well to see which is most popular.
- The Uniform Shop will be closed on Thursday 11th August, including Flexischool orders which will be held over to the following Tuesday. My sincere apologies for the inconvenience it may cause.
- I am looking into alternative suppliers for items with rising prices & more difficult suppliers. Hopefully, I'll have good news to share with regard to that in the near future.
- Thank you to Kate for organising & being there for the installation of the new EFTPOS machine. It is working well & a little bit fancy!

Motion to accept & Seconded:	Lynda N. Jess M.
---	---------------------

7.2. Canteen Report – Jason K

- The canteen has been operating smoothly since our last report, due to the dedication of Sarah Collier and her teams. No significant changes to report.
- Sarah would like to welcome more volunteers to the canteen. Kids love seeing their parents there, and I can personally vouch for how much fun it is serving the kids canteen window.
- Any children that approach the canteen stating they have no recess or lunch should be redirected to the office and not given food from the canteen.

Motion to accept & Seconded:	Jess M. Daniel B.
---	----------------------

7.3. Band Report – Laura S

- Band report Term 3, week 3
 - Attendance is good at all ensembles
 - Strings combined schools rehearsal for opera house was successful- working well towards concerts
 - Year 2 have finished school violin lessons, they will have the opportunity to join the string ensemble in term 4 (after the opera house concert)
 - Fundraising: We're exploring options for instruments.

Motion to accept & Seconded:	Kylie T. Kate B.
---	---------------------

7.4. Fundraising Report

- Future Events for 2022 (update from Micaela's email)
 - **Colour Run –18th August**
The Colour Run is almost here! Unfortunately, there have been 2 delays but the school community have been very understanding and have done an AMAZING effort with their fundraising.
We have raised \$47,037, the school will receive approximately \$32,925 once prizes have been purchased / fees paid.

Prize ordering extended to 25th August.
Fingers crossed for no rain on 18 August.

There have been various prizes throughout the lead up such as:
 - Class in each stage with the most profiles wins

Narraweena Public School – P&C Minutes – 2nd August 2022

Draft minutes - to be endorsed at the September 2022 P&C meeting

MINUTES FOR THE P&C ASSOCIATION MEETING

TUESDAY 2nd August 2022

- every \$5k raised a teacher is slimed
- Every student that raises \$100 goes into the draw to win a free canteen lunch
- Highest fundraising class on the day gets a pizza party lunch & the teacher gets a free canteen lunch

We are keen for anyone to volunteer who is available.

This year we are setting up an obstacle course so the kids don't tire themselves out running around too many times.

Confirmed events for the rest of the year:

- **Father's Day Morning Tea – 2 September**
Is everyone happy to do another subsidised event as we did for mother's day, ie. \$5 per ticket?
Agreed to do the same set up as mother's day.
 - **Trivia Night – 22 October**
We have started to request donations and prizes for this.
When should a save the date be sent out? Immediately after the colour run.
 - **Christmas Carols – 9 December**
- We have also discussed putting on a grandparent's morning tea in conjunction with the book week parade (TBC, when bookweek has been organised)

➤ **Dollars Raised:** See Treasurers report

7.5. Treasurers Report – Kate B

Bank Summary

Narraweena School Parents & Citizens Assn From 1 June 2022 to 31 July 2022

Bank Accounts	Opening Balance	Cash Received	Cash Spent	Closing Balance
Band Account	29,562	200	9,025	20,737
Canteen Account	38,692	22,229	27,188	33,732
Debit card account	408	1,991	1,991	408
NPS Main account	26,887	43,492	18,874	51,506
Uniform Shop account	37,751	5,264	9,279	33,736
Total	133,300	73,175	66,357	140,119

Since last P&C Meeting:

➤ Band:

- Cash Spent
 - Term 2 band conductor fees
 - Instrument repairs.

➤ Canteen:

- Holding its own with sales & expense
 - Noting the cost of food prices have increased but our sale prices have not.

Narraweena Public School – P&C Minutes – 2nd August 2022

Draft minutes - to be endorsed at the September 2022 P&C meeting

MINUTES FOR THE P&C ASSOCIATION MEETING

TUESDAY 2nd August 2022

<ul style="list-style-type: none"> ○ Large outflow was the payment Quarter 2 PAYG & Superannuation (approx. \$4,700). ➤ <u>Uniform shop:</u> <ul style="list-style-type: none"> ○ Cost of uniforms to purchase has increased. ➤ <u>Main acct:</u> <ul style="list-style-type: none"> ○ Cash in: <ul style="list-style-type: none"> ▪ Just Giving = Colour run = \$43,492 ▪ Will need to pay approx. \$13,000 to cover prizes. ○ Cash out: <ul style="list-style-type: none"> ▪ Donation to school for upgrade or Electronic sign; ▪ Payment for new sports equipment for Astro turf area ○ Invoice to be paid in August: <ul style="list-style-type: none"> ▪ Annual P&C assets & events Insurance = approx. \$,1000 ▪ Icare Workers insurance = approx. \$2,288
--

Motion to accept & Seconded:	Jess M. Micaela J.
---	-----------------------

8. Principal's Report – Sally B
--

<ul style="list-style-type: none"> ➤ New position approved and will be starting the interview process shortly for a new position the department is creating in schools called an Assistant Principal, Curriculum and Instruction. ➤ The year 6 camp was amazing, and the children were soo well behaved. Had a wonderful experience at parliament house. Spent a day at perisher which was just perfect with snow falling while the children were playing in the snow. The children learnt soo much from the War Memorial tour and the other experiences in Canberra. ➤ SRC are keen to have a jersey day. Will be a gold coin fund raiser with the funds going to Stewart House. – Can the P&C donate 500 Super dupers and freeze in the canteen – all in favour. ➤ Book week parade will be this term with a gold coin donation. Roughly week 6. ➤ Year 6 day disco will be later this term and will be approx. \$10 per child. ➤ Recently several parents have been requesting copies of the childs reports from over the years. Although the school is happy to help but would like to encourage parents to save these to their personal records for these needs. The school is also not able to provide written references for students when they are applying for other schools. ➤ The school is looking at introducing a Parent Portal. Parents are given a key to the portal. It gives you access to your childs school reports, attendance records, providing permission for school activities, also allows for push notifications. There would be some additional effort in setting it up initially but in the long term would be beneficial. ➤ Education week open morning tomorrow – Primary assembly for 3-6 first up and then open classrooms with then the K-2 following that. ➤ Tallulah and Jamie, two of our school leaders, were successful in their rigorous audition with the Department of Education's Arts Unit and have subsequently been offered two compering opportunities, both at the Sydney Opera House (capacity nearly 3000 people). The first on Thursday 1st September, compering for the Festival of Instrumental Music where Narraweena Public School's String Ensemble will be performing and the second on Monday 17th October, compering for the Festival of Choral Music where Narraweena Public School's Senior Choir will be performing.

9. Actions from last meeting:

➤ Offer of 2 x Garden Beds (2mx1mx1m) including all soil and plants for the school from Dell Technologies. Timing would be late July-ish	➤ Tim S working with Murray W on timing around weather. Currently scheduled for 12 th August
--	---

MINUTES FOR THE P&C ASSOCIATION MEETING

TUESDAY 2nd August 2022

10. General Business	
➤	P&C Committee Positions still available are: <ul style="list-style-type: none"> ..1. Vice President ..2. General Committee Members
➤	If your interested in finding out more about either of these roles, please reach out to the P&C at narraweenaps.pandc@gmail.com
➤	BBQ's are not in great condition. <ul style="list-style-type: none"> ➤ P&C to look into replacement via Bunnings ➤ Great letter received from the SRC to requesting new BBQ's. (see Appendix A) ➤ Kate N to follow up with Bunnings.

Meeting schedule	
2022	
August	P&C Meeting – 2 nd August 2022 at 7:00pm
September	P&C Meeting – 6 th September 2022 at 7:00pm
October	P&C Meeting – 25 th October 2022 at 7:00pm
November	P&C Meeting – 29 th November 2022 at 7:00pm

Draft fundraising schedule – 2022	
2022	
February	
March	
April	Easter Raffle/Morning Tea
May	Mothers Day Stall/Breakfast
June	
July	
August	Colour Run – 18 th August
September	Fathers Day Stall/Breakfast – 2 nd September
October	Trivia Night – 22 nd October
November	
December	Christmas Carols – 9 th December

Appendix A.

Dear Mrs Bell and the P&C ,

It is obvious that Narraweena Public School definitely needs some new barbecues. These are essential for Fun Day, election days, and the Mother's and Father's Day breakfasts. Surely you'll understand that we NEED these.

Everybody knows that we need new barbecues that aren't falling apart, you'd have to be a fool to think otherwise. Clearly the sausage sizzle is one of the best parts of Fun Day. It's extremely unhealthy for us to be eating rusty sausages and unsafe to be near breaking barbecues. Would you enjoy eating a rusty sausage off a broken barbecue?

It's ridiculous to think that we have been using these old barbecues. We absolutely must get new barbecues in order to sell sausages on election days. While it might be a small cost to begin with, think of the profits we can make from selling all of those democracy sausages. Surely your mouth is already starting to water

TUESDAY 2nd August 2022

thinking of the scrumptious sausages oozing with tomato sauce.

Lastly, it's important to get this issue sorted immediately before it's too late for Father's Day. We love welcoming our family into school for the Mother's and Father's Day breakfast barbecues, but how could we possibly do this with the disgusting barbecues we currently have? It is essential that we get new barbecues!

Surely by now you can see how important it is for you and the P&C to buy new barbecues for us. It is imperative to have safe barbecues to cook sausages for Fun Day, election days, and Mother's and Father's Day.

Kind regards,

SRC