



MINUTES

of the

NARRAWEENA PUBLIC SCHOOL P&C

2022 ANNUAL GENERAL MEETING

Tuesday 15 February 2022 at 7.00pm

1. **Meeting Opened at 7.00pm**
2. **Present / Apologies**
 - Attendance as per the attendance sheet.
 - Apologies from – Donna J, Marilyn M, Laura S, Mark S
3. **Acceptance of 2021 AGM minutes**
 - Motion to accept 2021 AGM Minutes: Sarah C Seconded: Meg K
4. **Auditor's Report and Appointment of Auditor for 2022**
 - In the auditors opinion, the financial report of the Narraweena Public School P&C Association's presents fair and reasonable, in all material respects, the financial position of Narraweena Public School P&C Association as at 31 December 2021 and of its financial performance for the year ended in accordance policies and the Associations Incorporated Act.
 - Appointment of Auditor – 1 January 2022 to 31 December 2022 –

Motion #1 – *That Sonia G V be appointed as the auditor for the 1 January 2022 to 31December 2022*

Motion to accept: Kate B

Seconded: Kylie T

5. **Treasurers Report**

Annual Summary for 2021

Highlights:

We had a surplus in the prior year which enabled us to make some wonderful contributions to the school.

This is what we spent our money on;

- * \$18,340 Robotics Resources & ipads
- * \$24,100 HDI Panels for the Classrooms
- * \$647 Basketball pads & Nets
- * \$210 Dymocks vouchers for presentation day

In addition we were able to utilize the services of our local & school community to provide;

- * Mother's Day morning Tea
- * Teacher's Day lunch
- * Flowers to recognise front office staff



* Morning tea for onsite staff one day during the Home School period.



* Welcome back cookies for all Students returning from the Home School period.

Our normal fundraising events were limited this year due to the pandemic,

* Mother's day event where we raised \$1082

* Election Day BBQ and raffle, Breakeven

* Father's Day, we have spent \$1592 and cancelled the event due to the Pandemic.

This gifts and bags are in storage

to be used for next year's event. We have prepaid the expenses for next year.

Sponsors

It is important to recognised the cash sponsorship we received this year in our accounts,

* \$500 Cunninghams

* \$500 HV Cattle

* \$400 Bower House Digital (toward Father's Day)

* \$250 Friendly Grocer Narraweena

* \$250 BE Management

* \$200 McCann Accounting (towards Father's Day)

And the various members of our community who generously donated products and services towards our raffle

Important to note;

We received a Grant this financial year of \$9696 to be used towards the construction of the new First Aid Room facilities

We have asked the school to purchase approx \$400 in equipment for Kindergarten in lieu of paying the Auditor's fee for the 2020 year audit.

Summary of Results;

01/01/2021 to 31/12/2021

Band \$3,360

Canteen \$31,054

Main Account -\$27,293

Uniform Shop \$2,067

6. **President's Report**

Welcome to everyone this evening, I am delighted that we are able to meet face to face after a disruptive year for all of us on both a personal and professional level.

Over the last year, the P&C's focus has been the Narraweena community, ensuring that the decisions we made as a P&C fully support the school and the NPS families during an unsettling period. We welcomed many new members and embraced the new ideas that they brought. Unfortunately, our planned fundraising activities were curtailed by COVID, however we were able to facilitate a couple of excellent community events. The band has flourished during the year, with the commitment from Mark S., Nicky R., Tamar & Marketa. The uniform shop has equally thrived with high levels of customer service and continuity in the team led by Paula, who has really been a super star. And the canteen focused on providing known stability for our families at the beginning and at the end of year. We were very sad to see Belinda resign in Dec. 2021, as well as being thrilled to see Sarah start in the role in January 2022. When the onsite restrictions ease, we would like to invite Belinda back for the farewell she deserves.



Linda, Sarah, Carly, Meg & Kate B – thank you for all the work and time that you have volunteered during 2022, it really has made my role as President simpler.



And finally, on the P&C front, a massive thank you to Donna J and Anna C for their time & passion that they have shared with the NPS community and P&C for the last decade (or 2 !!).

Sally and the NPS staff have demonstrated enormous resilience during 2 consecutive years of disruption, and I know that the community are forever thankful for being the constant in so many families during this time. Thank you!!!

7. **Confirmation of the 2022 membership fee.**

- The membership fee for 2022 was confirmed as \$1.00.

8. **Election of New Office Bearers:**

- The meeting was handed over to the principal to run the election of Office bearers for 2022.
- New Office Bearers for 2022 will be posted in the school newsletter once finalised.

9. **Updating of Membership Register (and payment of fees) for February 2022 onwards.**

- Membership Fees for 2022 were collected by Kate B.

10. **Meeting closed:** 7.30 pm